

System Brochure for Parents

Zhuhai International School

WeChat Login

- 1. Receive an SMS about student's account:



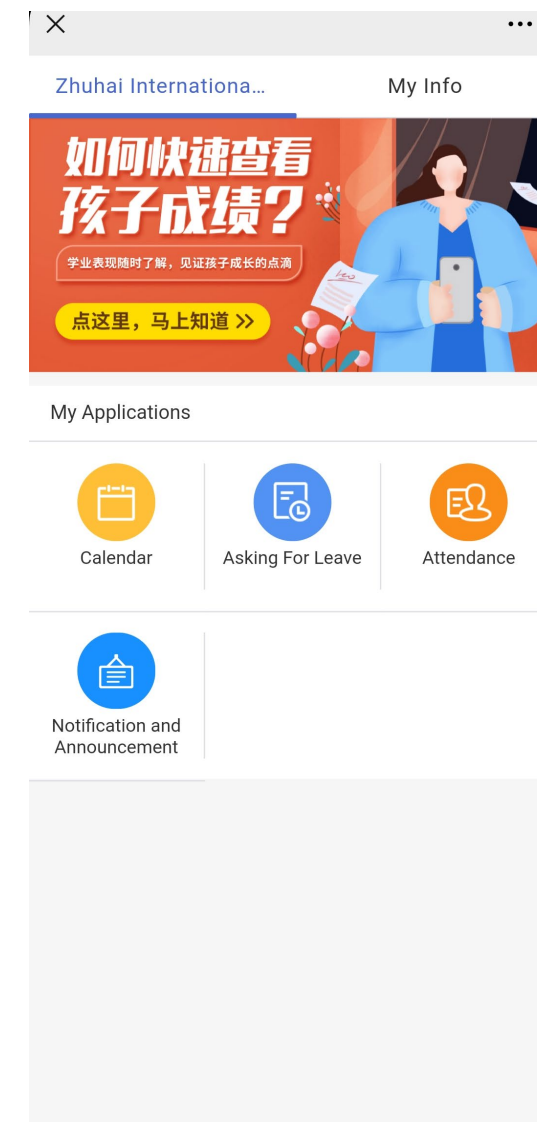
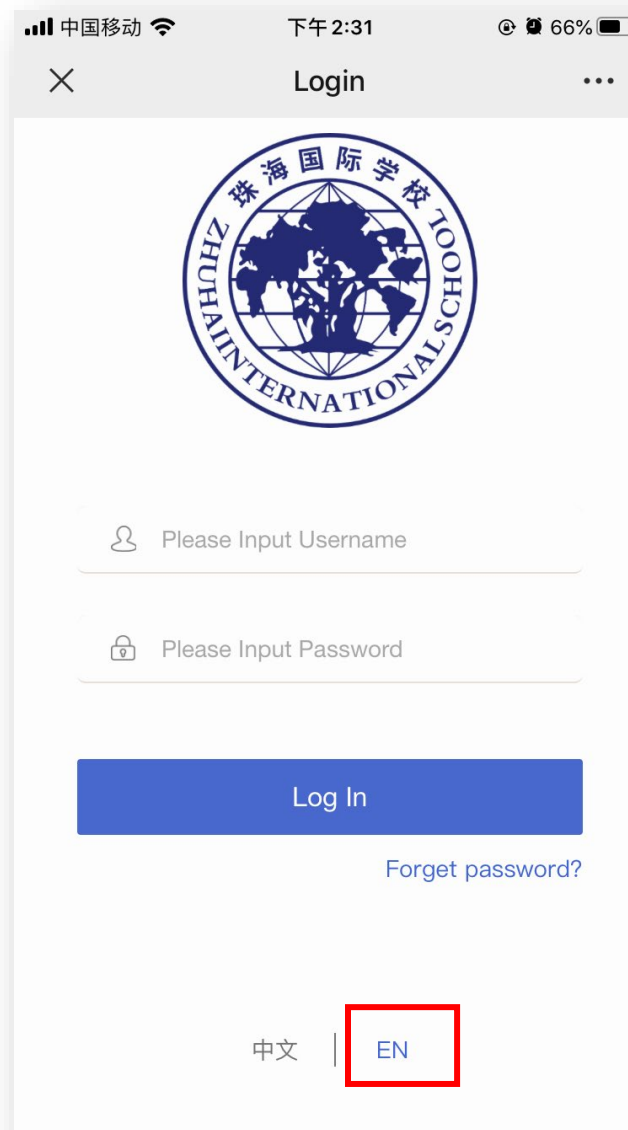
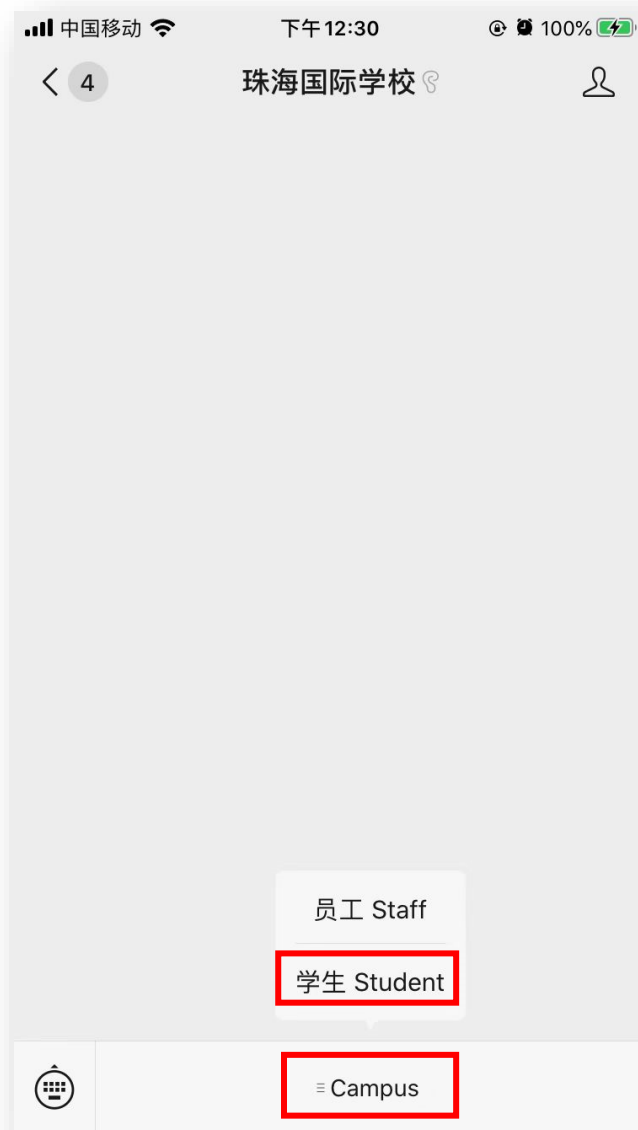
- 2. Scan the QR code to follow ZIS' WeChat official account.

“珠海国际学校”



• 3. Click “Campus” - “学生 Student” . 4. Change language.

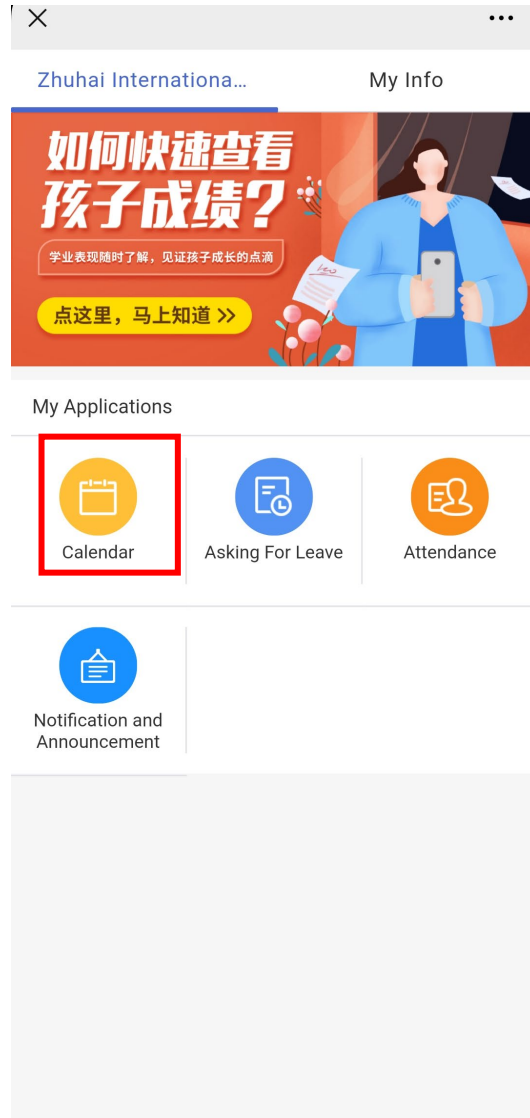
5. username, password.



Calendar

Calendar

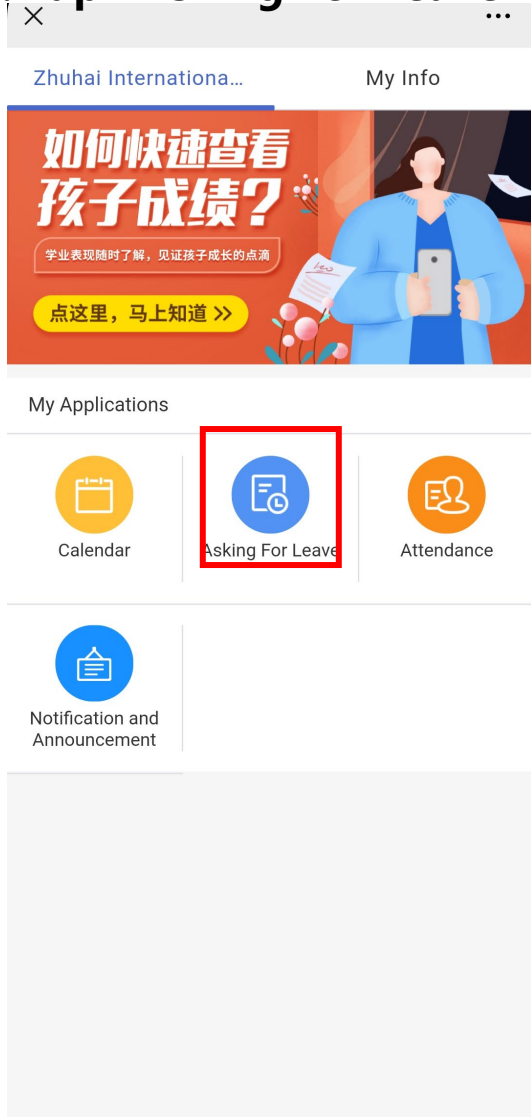
- Tap "Calendar" to check your child's schedule.



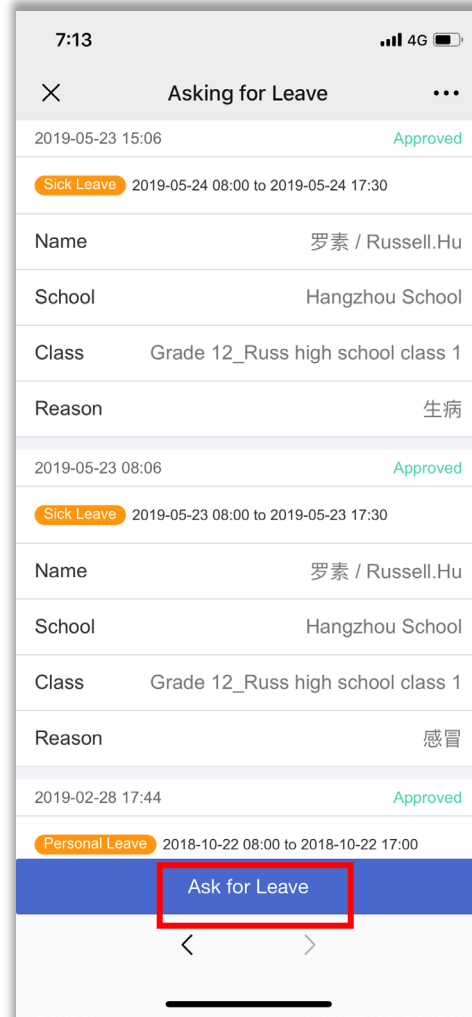
Ask For Leave

Ask For Leave-Applying

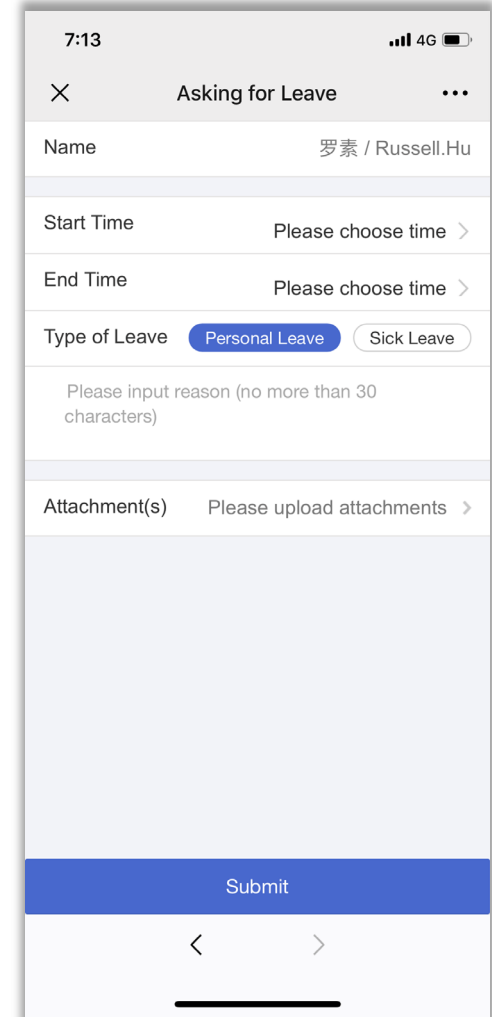
- 1. Tap "Asking For Leave" module.



- 2. Tap "Ask for Leave" .

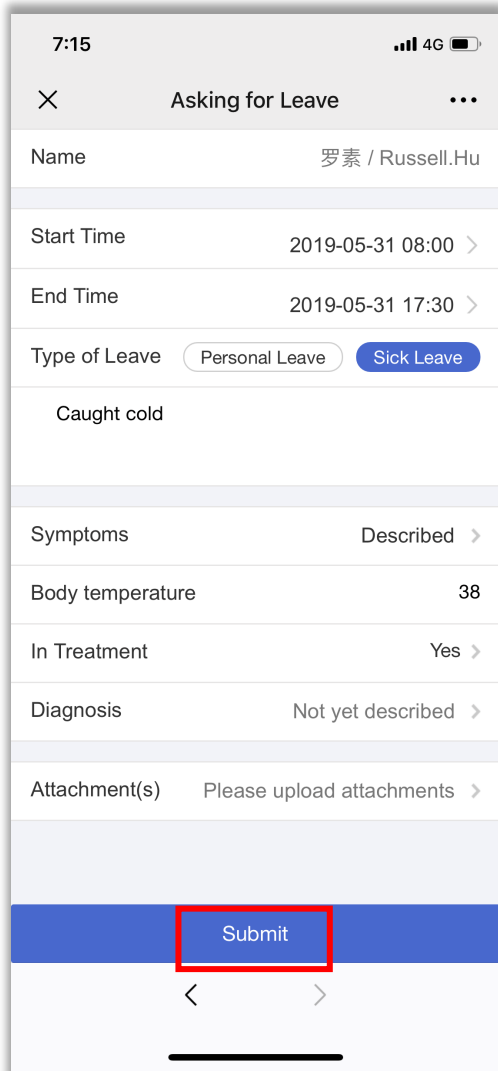


- 3. Input information.



Ask For Leave-Applying

4. Tap " Submit ".



7:15 4G

× Asking for Leave ...

Name 罗素 / Russell.Hu

Start Time 2019-05-31 08:00 >

End Time 2019-05-31 17:30 >

Type of Leave Personal Leave Sick Leave

Caught cold

Symptoms Described >

Body temperature 38

In Treatment Yes >

Diagnosis Not yet described >

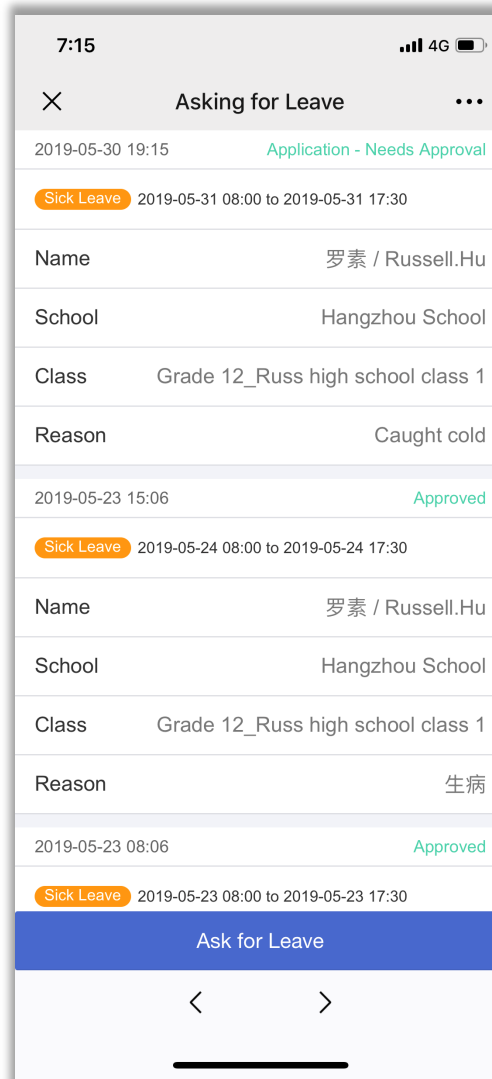
Attachment(s) Please upload attachments >

Submit

< >



5. Check records.



7:15 4G

× Asking for Leave ...

2019-05-30 19:15 Application - Needs Approval

Sick Leave 2019-05-31 08:00 to 2019-05-31 17:30

Name 罗素 / Russell.Hu

School Hangzhou School

Class Grade 12_Russ high school class 1

Reason Caught cold

2019-05-23 15:06 Approved

Sick Leave 2019-05-24 08:00 to 2019-05-24 17:30

Name 罗素 / Russell.Hu

School Hangzhou School

Class Grade 12_Russ high school class 1

Reason 生病

2019-05-23 08:06 Approved

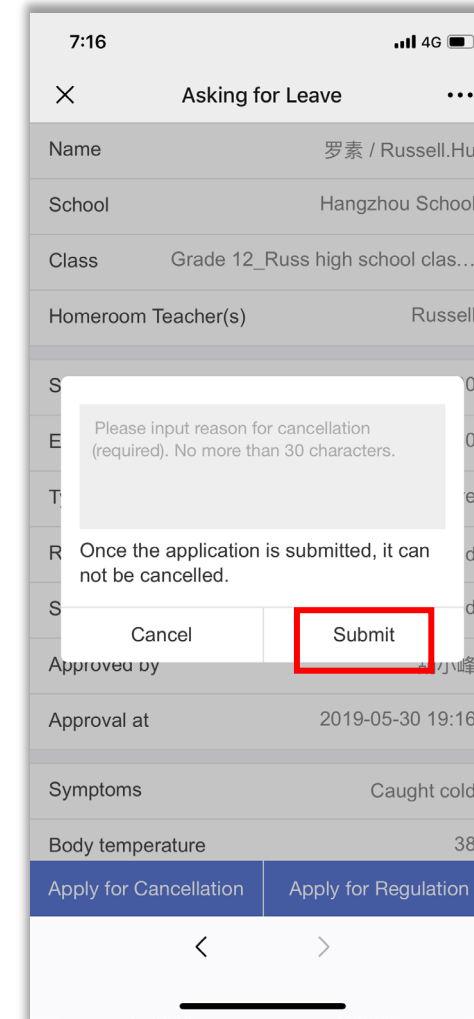
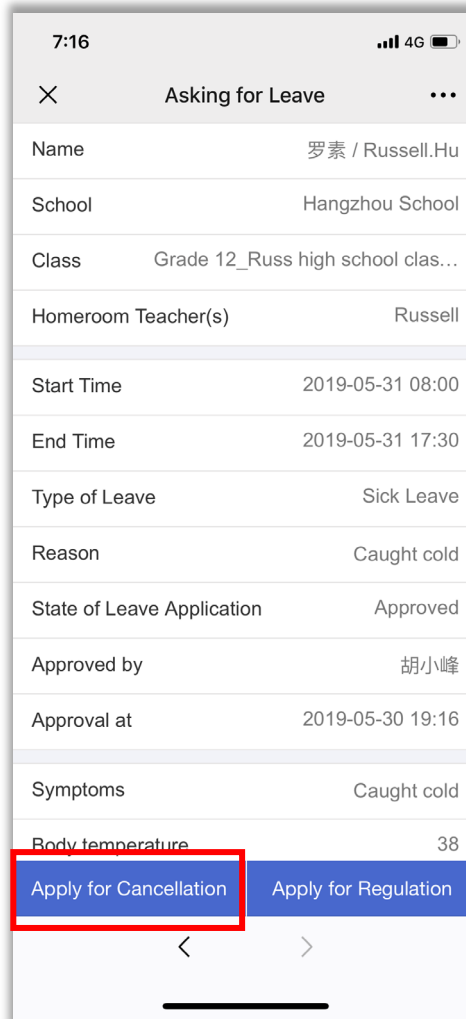
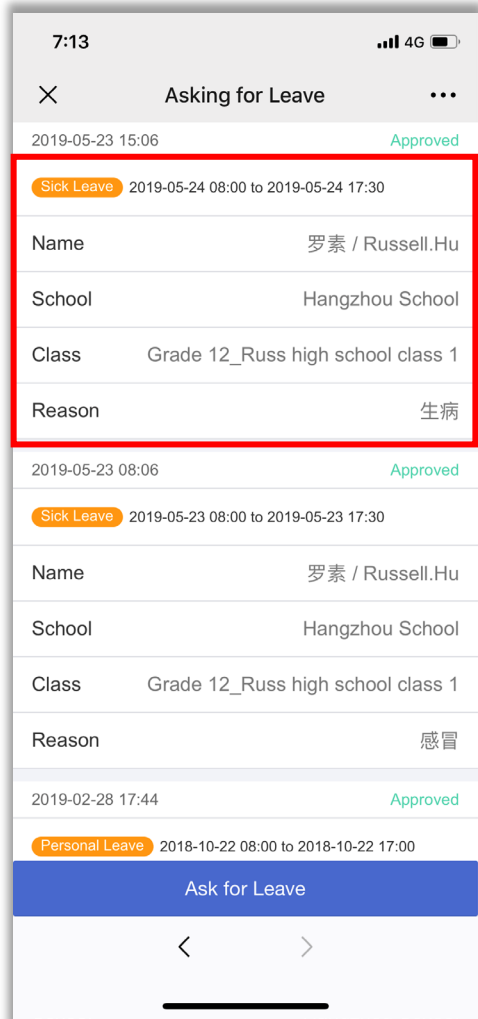
Sick Leave 2019-05-23 08:00 to 2019-05-23 17:30

Ask for Leave

< >

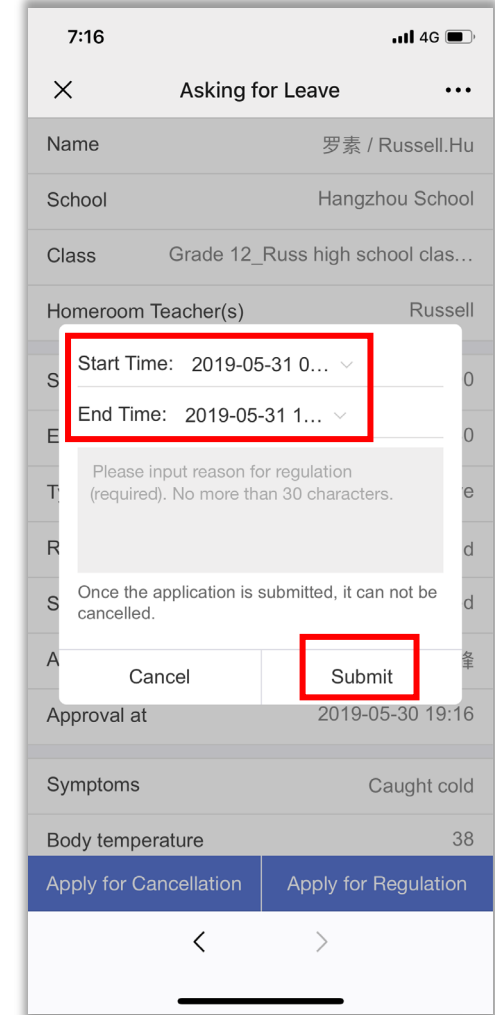
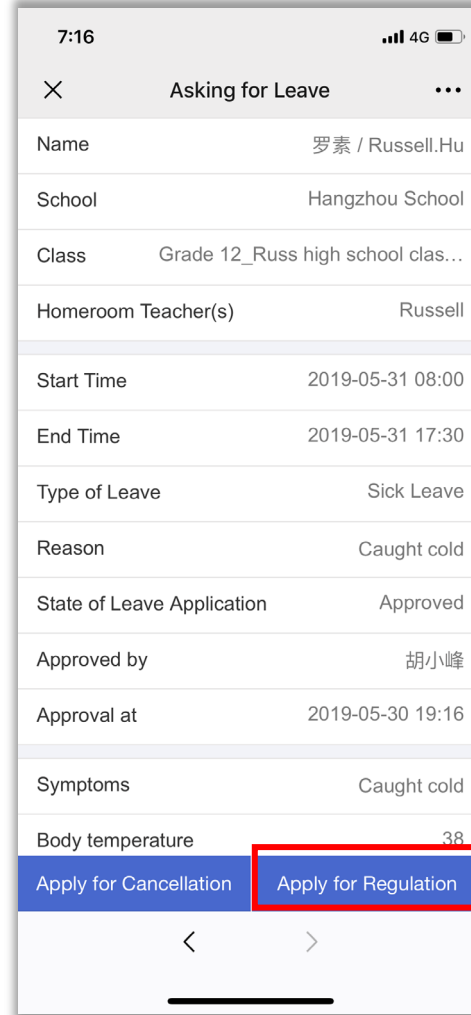
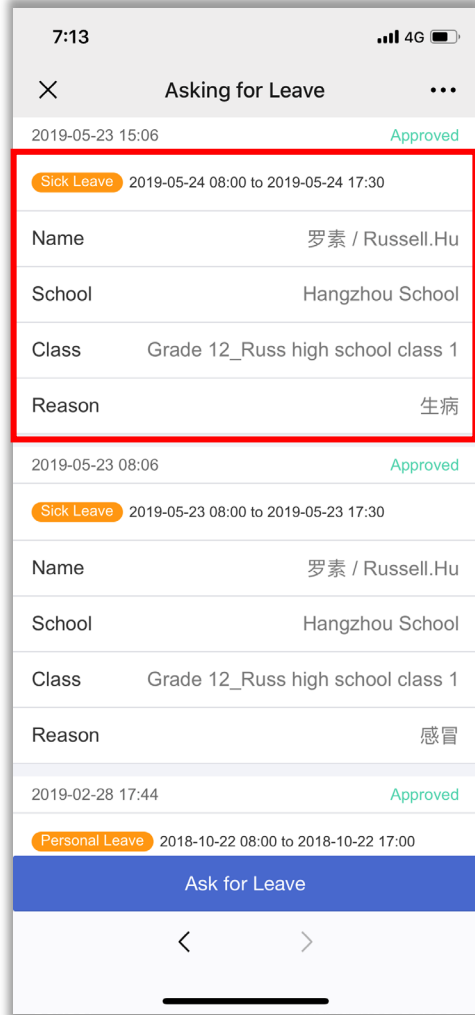
Ask For Leave-Cancellation

- 1. Tap any record.
- 2. Tap the "Apply For Cancellation".
- 3. Input reason and tap submit.



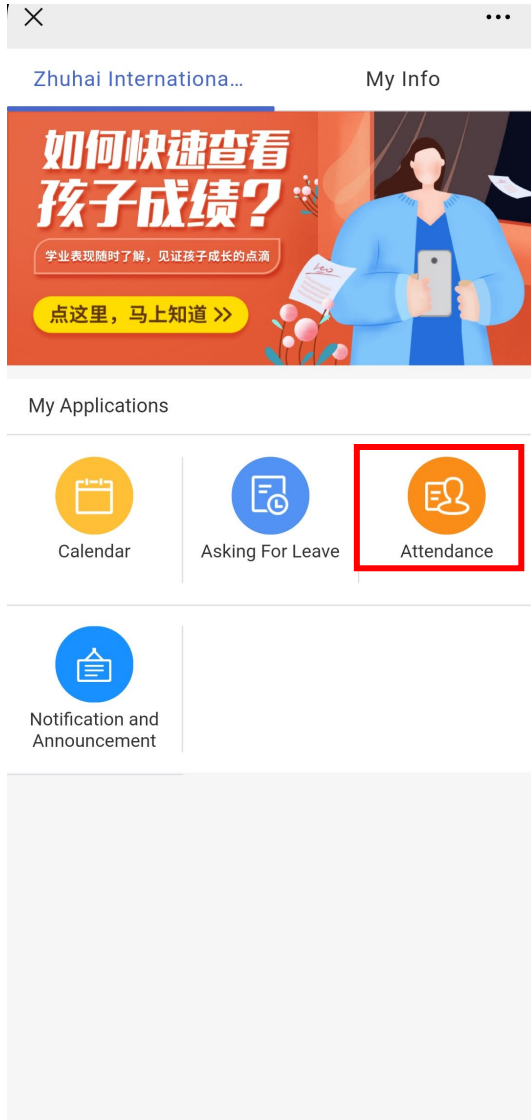
Ask For Leave-Regulation

- 1. Tap any record. 2. Tap the "Apply For Regulation". 3. Adjust the Start Time and End Time, tap "Submit".

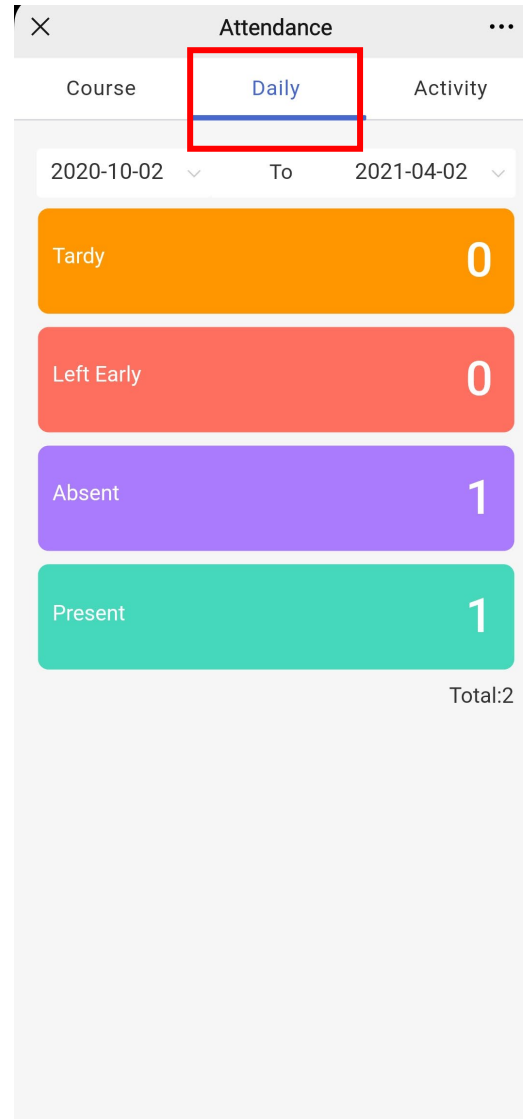


Attendance

- 1. Tap "Attendance" module.

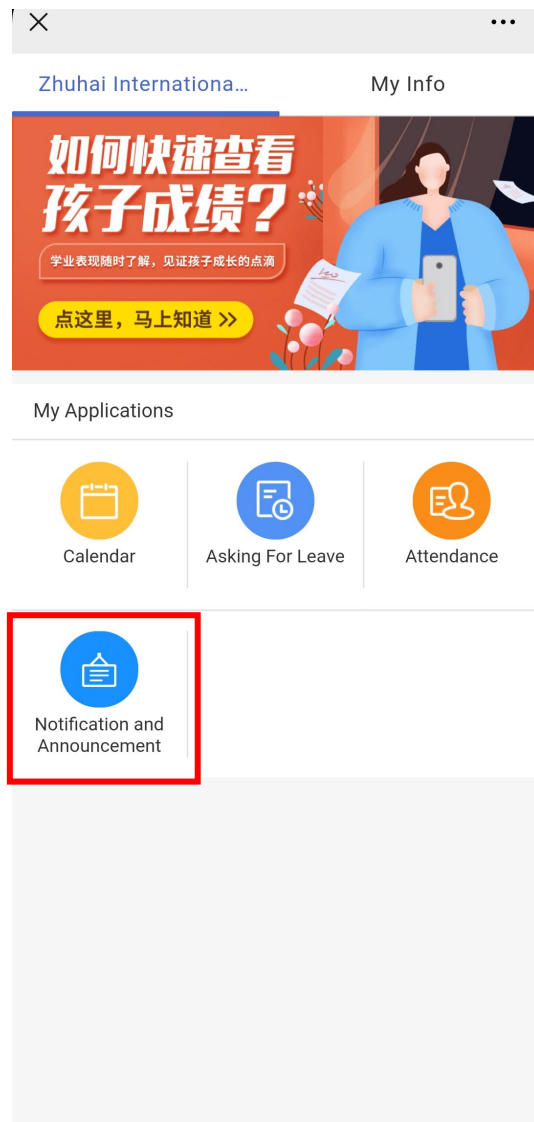


- 2. Check the attendance record.

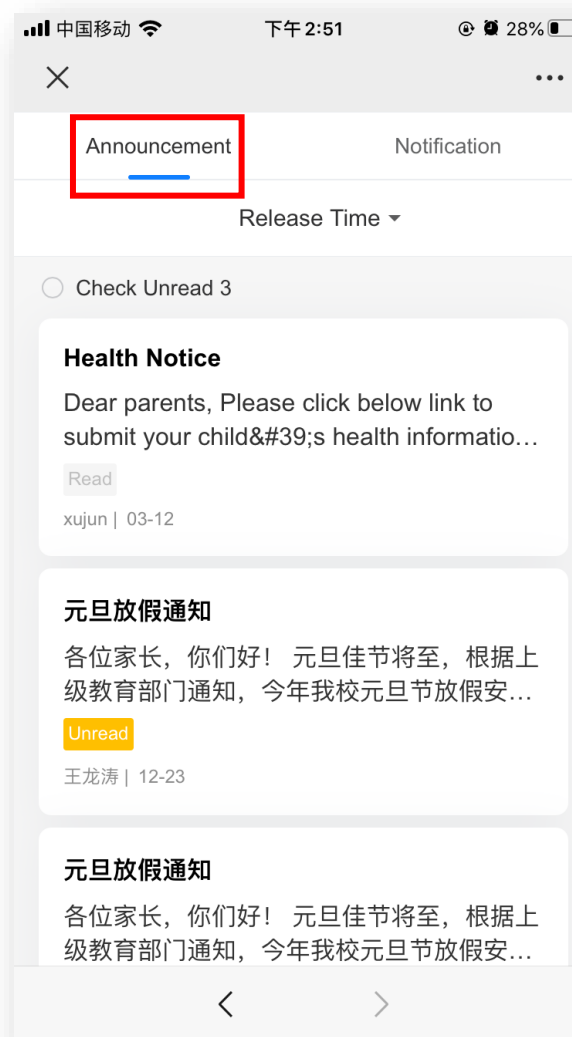


Notification and Announcement

- 1. Tap the notification tab.



- 2. Check notifications.



Setting

Setting

- Tap “My Info” to change the password, unbind account and other settings.

